

17-594

The Secretary of State presents his compliments to Their Excellencies and Messieurs and Mesdames the Chiefs of Mission and wishes to bring to their attention information regarding the Office of Foreign Missions' (OFM) eGovernment ("eGov") system.

The eGov system is used by all foreign missions to transmit requests for benefits and services to not only OFM, but also the Office of the Chief of Protocol.

Pursuant to the Department's security policies, accounts used to access the eGov system may only be used by the person to whom the account is assigned. Thus, accounts cannot be shared by multiple users. As a result, OFM's eGov Help Desk cannot assist users to gain access to an account (user name or password) assigned to another individual at the same organization.

Accounts for the eGov System can be obtained by submitting a completed Application for OFM Website Account, Form DS-4140, to OFMeGovHelpDesk@state.gov. Form DS-4140 is available at <https://egov.ofm.state.gov/Home/RequestAccess>.

**DIPLOMATIC NOTE**

Inquiries regarding this matter may be directed to 202-895-3564 or  
OFMeGovHelpDesk@state.gov.

Department of State,

Washington, May 16, 2017.

A handwritten signature in blue ink, consisting of several overlapping loops and a long horizontal stroke extending to the right.