

U.S. Department of State

FY18 Report on Conferences as Required by Office of Management and Budget Memorandum M-12-12 and M- 17-08

This report fulfills the U.S. Department of State's reporting requirements pertaining to conference related expenditures contained within the Office of Management and Budget's Memorandum M-12-12 (OMB M-12-12, issued May 2012 and OMB M-17-08, issued November 25, 2016) for fiscal year 2018.

1/30/2019

Department of State FY18 Reporting per OMB Memorandum M-12-12 and M-17-08

Name of Conference	2017 EUR-IO/EX Management Officers Workshop (MOW) (MC170141)
Location	Riga, Latvia
Total Expenses	\$214,003.00
Start Date	November 6, 2017
End Date	November 9, 2017
Purpose and Contribution to Mission	<p>The theme of the 2017 EUR-IO/EX Management Officers Workshop (MOW) is “Smart Management in Times of Change.” Department and Regional leaders and subject matter experts will provide updates on the Secretary’s policy initiatives and budgetary outlook while providing guidance on reducing costs through the use of centralized service contracts, newly developed computer applications, process improvements, improved oversight and regional initiatives.</p> <p>EUR-IO/EX chose Riga after conducting an initial cost comparison, review of international flights and connections, and assessment of mission capacity to support the event.</p>
Total Department Funded Attendees	94

Name of Conference	AF Budget Workshop (MC170149)
Location	Marrakech, Morocco
Total Expenses	\$496,045.00
Start Date	November 6, 2017
End Date	November 10, 2017
Purpose and Contribution to Mission	<p>The workshop will promote the Department’s financial management priorities and initiatives to the field, support real-time peer review of ICASS, Public Diplomacy, Program budget submissions, and create long-term savings and increased efficiency through the dissemination and application of best practices and the improvement of data and budget submissions.</p>
Total Department Funded Attendees	130

Name of Conference	NEA-SCA Budget Workshop (MC170143)
Location	Marrakech, Morocco
Total Expenses	\$378,002.76
Start Date	November 12, 2017
End Date	November 17, 2016
Purpose and Contribution to Mission	The NEA/SCA Budget Workshops' mission is to promote and provide context to Department and Bureau management priorities and initiatives to the field, and support real-time peer review of ICASS, PD, Program budget submission, workload count data, and relevant performance information. Creation of long-term savings and increased efficiency through the dissemination and application of best practices and the improvement of data and budget submissions.
Total Department Funded Attendees	126

Name of Conference	Workshop on Russian Disinformation for EU Member State Posts (MC180020)
Location	Stockholm, Sweden
Total Expenses	\$107,594.00
Start Date	February 21, 2018
End Date	February 23, 2018
Purpose and Contribution to Mission	This conference would advance the Department of State-USAID 2015-2018 JRS for EUR, specifically the objectives "counter Russian actions that undermine peace and security" and "built capacity to counter Russian propaganda."
Total Department Funded Attendees	55

Name of Conference	AF Management Officers Workshop (MC170139)
Location	Washington, DC
Total Expenses	\$259,257.00
Start Date	March 18, 2018
End Date	March 23, 2018
Purpose and Contribution to Mission	It is an opportunity for Management Officers in the field to engage with Washington leadership, consult with Subject Matter Experts on pressing issues, learn more about State Department initiatives, share challenges, and exchange best practices for resolving them.
Total Department Funded Attendees	60

Name of Conference	NEA/SCA Management Officers' Workshop (MC170144)
Location	Washington, DC
Total Expenses	\$261,108.97
Start Date	March 18, 2018
End Date	March 23, 2018
Purpose and Contribution to Mission	Appraise management officers of latest activities and initiatives, connects management officers with domestic program offices, proliferates best practices, and exchange of information between management officers across a wide geographic area.
Total Department Funded Attendees	39

Name of Conference	EAP Management Officers' Workshop (MC180021)
Location	Washington, DC
Total Expenses	\$129,822.67
Start Date	March 19, 2018
End Date	March 23, 2018
Purpose and Contribution to Mission	The goal of this workshop is to keep our Management Officers in the field up to date on the Department's latest activities and initiatives, connect overseas personnel with their domestic counterparts, cross-pollenate best practices, and facilitate information exchanges across and among geographic bureaus.
Total Department Funded Attendees	22

Name of Conference	2018 USEUCOM Chief of Mission Conference (MC180040)
Location	Wiesbaden, Germany
Total Expenses	\$115,529.06
Start Date	May 22, 2018
End Date	May 23, 2018
Purpose and Contribution to Mission	The USEUCOM conference fosters interagency collaboration across the spectrum of security issues that the US faces in Europe and Eurasia. This gathering also provides an opportunity for EUR Assistant Secretary Mitchell to directly communicate policies and priorities and interact with the ambassadors as a group to develop unified goals for the region.
Total Department Funded Attendees	61